

Edmonton Bicycle and Touring Club
Annual General Meeting
Delwood Community Hall, 7515 Delwood Road
February 5, 2011

Meeting Chair: Marvin Bloos

1. Call to order: The meeting was called to order at 1810h.

Marvin thanked everyone for coming out, commenting that it was good to see the meeting so well attended.

2. Attendance: Total attendance – 49 (all 49 people indicated that they are members of the bike club)

3. Review and approval of agenda:

Moved by Ed Weymouth, seconded by Chris Chapman to adopt agenda as presented. **CARRIED**

4. Approval of 2010 AGM meeting minutes

Moved by Don Peddie, seconded by Scott Keast to adopt the minutes as written. **CARRIED**

5. Annual Report from the executive:

a) President – Sid Bennett

- Thank you to everyone who participated on the executive committee this year.
- The Tour de l'Alberta® (TDA) was successful and profitable with 1200 riders taking part.
- Education and Safety: Scott Keast did a great job again this year in helping to prepare riders for the TDA.
- Sid also thanked all of the ride co-ordinators: a number of people who worked hard and did a wonderful job of leading rides this summer - this is what makes this the great club that it is.
- Sid also thanked the substantial number of volunteers who stepped forward to help out.
- Ron Chapman commented that 2010 was an outstanding year - it is the support and commitment of the members which makes this a great club; he foresees this continuing in 2011.

b) Membership - Anne Marie Adachi

- The number of registered members over the last 3 years:
 - 2008 - 2009: 377
 - 2009 - 2010: 333
 - 2010 - 2011: 379
- Breakdown of the membership:
 - First (single) members: 290
 - Second, family members: 128
 - Member under age 18: 10
- The age demographics have not changed over last year, the largest group is the 50-59 year range.
- The number of people expressing interest in being trip leaders:
 - 2009 - 2010: 14.9%
 - 2010 - 2011: 12%
- The number of people expressing interest in volunteering has increased over the past year, indicating that many members do participate in the club:
 - 2009 - 2010: 35%
 - 2010 - 2011: 44%

c) Publicity - Nancy Smigerowsky:

- Nancy provided details on various club promotional activities such as:
 - Displays at United Cycle, Bikeology, Telus World of Science, etc.
 - Leaflets and posters distributed to Edmonton and area bike shops.
 - Finally, a 2 minute video promoting “Show and Go” and the bike club, which was prepared by Shaw TV, was viewed by members at the meeting. This video was aired 24 times on TV.

6. Presentation of accounts -Treasurer Chris Chapman:

a) Auditor's Report

- The auditors for 2010 were Debbi and Bryan Wallace.
- The financial reports were reviewed and found to be accurate; the report is attached.

b) Statement of Financial Position (balance sheet)

- Chris reviewed the highlights of the balance sheet and answered questions as they arose. She pointed out that the \$9,000 loss as documented under liabilities was a planned loss. The club's bank account is large that there was a need to reduce it.

c) Statement of Operations (Revenue and Expenses):

- Chris referred members to the notes appended to the statement for additional explanation of items.
- Trip revenue refers to overnight trips - generally the club tries to break even on these trips; however there was a small loss due Karelo fees which were an unexpected expense.
- There are 74 jerseys left and the executive has voted in favor of adjusting the price to \$25.00. There is a possibility that in the future, there will be the ability to buy jerseys on-line through Karelo.
- Expenses cover the cost of the AGM, renting halls, training, day rides, volunteer appreciation events, etc.
- The volunteer appreciation event costs were higher in 2010 because it was held twice this year: the 2009 volunteer appreciation event was held in January 2010, then the 2010 event was held at the end of 2010.
- Under supplies, \$1470 was paid for storage locker costs.
- Chris commented that the club showed a small profit on the TDA once all of the expenses had been paid.

Moved by Sid Bennett, seconded by Neil Warhaft to adopt the financial report as presented. CARRIED (unanimous)

Moved by Sid Bennett, seconded by Don Peddie to accept and receive the Statement of Financial Position and the Statement of Operations as presented. CARRIED (unanimous)

d) Appointment of 2011 Auditors

- Chris Chapman nominated Debbi and Bryan Wallace to be the auditors for the 2011 financial statements.
- Debbi and Bryan accepted. **CARRIED (unanimous)**

7. Budget Presentation for 2011 - Chris Chapman

Moved by Anne Marie Adachi, seconded by Greg Pommen to receive the budget as presented.

- Chris indicated that the only change in the appearance of the budget is that club events have been broken down in order to make it easier to determine how much money has been allotted to each item.
- There is a planned loss of \$8,820 budgeted for 2011.
- It was expected that more money would be spent on training this year (Canbike, First Aid, etc); however fewer members were able to take advantage of this opportunity than was expected.
- The bike club's insurance company now stipulates that qualified people (Canbike Instructors) lead any courses put on by the bike club. As there are few members who have taken the Canbike Instructors course at this time, several courses had to be run as rides this past summer.
- Scott Keast has taken both Canbike 2 as well as the Instructors course and provided members with a brief overview of what the programs entail.

8. Old Business

- At last year's AGM, members requested that the treasurer investigate high rate investment vehicles in which to place some of the club's money - in hopes of getting a better interest rate.
- Chris Chapman referred members to note #10 attached to the financial statements for the full explanation of her investigation. The important points are:
 - 1) A 3 year BMO Rate Riser is only cashable on the 15th of each month for the 1st year, and in order to cash in this vehicle, 2 board members with signing authority would need to be present at the same time at the bank's main branch
 - 2) On a \$30,000 investment, the club would earn \$375.00 in the first year.
- Upon presentation of this information to the board, the executive voted against investing in this vehicle.
- Members were invited to forward any other suggestions for better investment opportunities to the treasurer.

9. New Business

a) Membership Fee Review

- A review of the membership fees have been conducted and the decision was made to leave the structure and

amounts the same as 2010.

Moved by Sid Bennett, seconded by Scott Keast to retain the membership fee structure and amounts as set out for 2010. **CARRIED** (unanimous)

b) Recognition - Long Service Award

- Sid Bennett indicated that this year's recipient is Bob Atlee . Bob is best known for his involvement in recruiting and training marshals for the MS rides; as well as the Sherwood Park sweat rides and numerous overnight trips. Bob was unable to attend tonight, but he will be contacted to thank him for his years of service to the club & inform him of the award.

c) Club Telephone Hot Line

- Chris Chapman informed members that the bike club's website has a contact phone number on it, so that anyone with questions about the bike club can speak to a member and obtain information.
- Up until now, John Chang has manned the phone line; however he has notified the club that he is giving up the extra phone line as of March 1, 2011 and an expression of interest was requested of the membership to volunteer for this position.
- The cost is \$4.95/month, which the club would reimburse; it would be a different phone number with a different ring tone from any other phones in the home; and John has indicated that at most, he has received 3 phone calls per week.
- Thank you to **Anne Marie Adachi** who has volunteered to be the **Club Telephone Hot Line contact**.

10. Election of Officers.

- 1. President - Ron Chapman** has been nominated and accepts the position with the stipulation that he will not have signing authority in order to avoid conflict-of-interest, as his wife currently holds the position of treasurer.
- 2. Secretary - Keri Barringer** has been nominated and agrees to return for the 3rd year of her 2 year mandate.
- 3. Vice-President - Ed Weymouth** has been nominated and accepts the position.
- 4. Membership Co-ordinator- Anne Marie Adachi** has been nominated and agrees to return for the 3rd yr of her 2 year mandate.
- 5. Education and Safety - Char World** has been nominated and accepts the position.
- 6. Social Co-ordinator - Bernie Lee** has been nominated and accepts the position.
- 7. Webmaster - Greg Pommen** has been nominated and agrees to return for the 3rd year of his 2 year mandate.
- 8. Email Co-ordinator - Chris Sommerfeldt** has been nominated and agrees to return for the 3rd year of her 2 year mandate.
- 9. Librarian - Scott Keast** has been nominated and accepts the position.
- 10. Volunteer Co-ordinator - Leslie Varty** has been nominated and accepts the position.

Moved by Sid Bennett, seconded by Nadine Leenders to accept the above members who were nominated and accepted positions to become the new executive for 2011 - 2012. **CARRIED** (unanimously)

The following executive members return for the second year of their 2 year mandate and did not require nomination:

- 11. Treasurer - Chris Chapman** agrees to return for the 2nd year of her 2 year mandate
- 12. Supplies and Equipment Co-ordinator - Freeman Taylor** agrees to return for the 2nd year of his 2 year mandate.

The following positions were not filled:

13. Publicity

14. Newsletter

The chairman requested that members give some thought to standing for the vacant positions and any interested parties are to forward their names to Ron Chapman.

Moved by Alan Schietzsch, seconded by Carol Carlson, to empower the executive to fill vacant board positions (if all positions are not filled during AGM, or if a position becomes vacant during the year).

- Chris Chapman provided an overview of the workload for the newsletter position.

The Chairman called for any additional new business for discussion. No further new business was brought forward.

Moved by Sid Bennett, seconded by Ellen Ainsley to adjourn the meeting.

Meeting adjourned at 1910h.

Recording secretary - Lorraine Keast