



## Edmonton Bicycle and Touring Club (EBTC)

### Media Recording Policy

#### Intent

This policy is in regards to the recording of “media”. The term media evolves rapidly over time but is defined as any method of recording a likeness that can be stored for later use. At the time of writing this policy, it refers to photographs, videos, and/or audio recordings in any format during events sanctioned by the Edmonton Bicycle and Touring Club (EBTC). Conceivably, it could apply to artworks or unforeseen future media as well.

EBTC recognizes that individuals (EBTC members or guests) attending EBTC events often want to record media for various reasons. Individuals are able to take photographs and videos for personal use. However, members/guests may not want to be included in such recordings.

#### 1. Consent

- 1.1. For uses related to use by EBTC, documented express consent must be given, outlining the specific reason(s) for collection, use and disclosure of the materials.
- 1.2. Consent may be given orally or in writing, including electronically, with name and date of agreement WHERE individuals are identifiable in recordings.

#### 2. Audio Recordings

- 2.1. No audio recordings can be made, for personal use or otherwise<sup>1</sup>.

#### 3. Safety

- 3.1. No operating of media equipment is permitted while a cyclist is in motion<sup>23</sup>.
- 3.2. Operating of media equipment is only permitted when stopped and only if it is safe to do so.
- 3.3. EBTC applies the same restrictions when a member is cycling off road.

#### Courtesy

It is recommended that individuals attending EBTC events obtain permission from persons to be included in any recording, even if the recording is intended for personal use. Verbal permission from involved individuals is considered sufficient for personal recordings.

---

<sup>1</sup> Criminal Code of Canada Section 184(1)

<sup>2</sup> Alberta Traffic Safety Act 113<sup>(1)(v)</sup>, 115.1<sup>(1)</sup>, 115.4<sup>(1)</sup> and Distracted Driving Legislation (Bill 16)

<sup>3</sup> Alberta Traffic Regulation 304/2002, Section 77.1 (a)